1. General Information

The Croatian Presidency of the Council of the EU is pleased to host the Conference European Research Infrastructures for a smarter future on 18 and 19 March 2020 in Zagreb.

This Practical Information Note provides useful information regarding your preparations for the event, as well as your stay in Zagreb.

The information provided in this Note may be subject to change and will be updated accordingly as necessary.

1.1. Venue

The Conference will take place at Šubićeva conference building - Šubićeva ulica 29 (Šubićeva Street No 29), Zagreb, located in the wider city center.
1.2. Security

The necessary security measures will be undertaken by the relevant Croatian authorities.

For security reasons, a valid accreditation badge must be worn visibly at all times. Please note that only badge holders can access the Conference venue and other official programme venues. If you lose your badge, please send an e-mail to: accreditation2020@mvep.hr or notify persons who will be providing support at the venue.

1.3. Facilities and Services at the Meeting Venue

Free, high-quality wireless internet access is available throughout the venue; passwords will be provided at the venue. There will be several working areas for delegations to use during the event.

2. Registration and accreditation

Registration in conducted in two steps.

1. We kindly ask you to confirm your participation by filling out the online pre-registration form at: https://www.esfri.eu/registration-european-ris-conference-zagreb-croatia - no later than 17 February 2020.

2. Upon pre-registration you will be able to provide data via registration form sent by central HR PRES services which will be used for accreditation badges. Please make sure to send filled registration form no later than 4 March 2020.

Providing information on arrival and departure in registration form is obligatory for speakers and panelists only.

Please note that the meeting venue and other official programme venues are accessible only to accredited participants. All personal information provided during accreditation will be processed in accordance with the General Data Protection Regulation (GDPR).

Last minute accreditations will only be used in exceptional cases and are not a substitute for the regular accreditation process. Information on location of the last minute accreditation desk will be given upon arrival at the venue by the organizer of the event.
2.1. Badges

Accreditation badges will be distributed to the attendees by the Organisational Team at the Šubićeva conference building on 18th and 19th March 2020 in the period from 8:00 am.

Please make sure to wear your badge visibly when in the official programme venues. All badges are strictly for personal use and are non-transferrable.

If attending more events in this venue in the period from 17th to 20th March, you will get one badge before the first event you are attending. Please make sure to keep it for other related events.

3. Accommodation

All Conference participants are expected to pay for their accommodation and any other related expenses by providing credit card information at the hotel check-in. Preferential prices are available for this event upon online registration as described below no later than the date specified for each hotel. This offer is available on a first come, first served basis. Additional information will be provided upon request.

The accommodation reservations are available via online reservation site or by e-mail as specified below for each hotel.

In order to book your hotel room, please choose the hotel and follow the link or other instructions below:

Hotel Palace (4*): [https://palace.hr/en/](https://palace.hr/en/)
- **Code:** FRI2020
- **Reservation deadline:** 18 February 2020
- **Average room rate (bed and breakfast in single-use room):** 100 €
- **Distance from the hotel Palace to the Conference venue:** 19 minutes walking distance
  - [Map - from venue to hotel Palace](https://palace.hr/en/)

Canopy by Hilton (4*): [http://eventsathilton.com/show/5dfcb50f0c1bfe3208703dd1](http://eventsathilton.com/show/5dfcb50f0c1bfe3208703dd1)
- **Code:** code is not needed when using this link
- **Reservation deadline:** 18 February 2020
- **Average room rate (bed and breakfast in single-use room):** 159 / 169 €
- **Distance from the hotel Canopy by Hilton to the Conference venue:** 16 minutes walking distance
  - [Map – from venue to hotel Canopy by Hilton](http://eventsathilton.com/show/5dfcb50f0c1bfe3208703dd1)
Hotel Panorama (4*): [https://www.panorama-zagreb.com/homepage](https://www.panorama-zagreb.com/homepage)

**Code:** FRI2020  
**Registration deadline:** 18 February 2020  
**Average room rate (bed and breakfast in single-use room):** 69 / 79 €  
**Distance from the hotel Panorama to the Conference venue:** 13-25 minutes distance by car  
[Map – from venue to Hotel Panorama](#)

Garden Hotel (4*): [https://www.gardenhotel.hr](https://www.gardenhotel.hr)

**Reservation:** Send e-mail to the address info@gardenhotel.hr with the subject titled *Future of Research Infrastructures 2020*  
**Reservation deadline:** 24 February 2020  
**Average room rate (bed and breakfast in single-use room):** 65 / 68 €  
**Distance from the Garden Hotel to the Conference venue:** 32 minutes walking distance / 10 minutes distance by car  
[Map – from venue to Garden Hotel](#)

Hotel Academia (4*): [http://www.hotelacademia.hr/en/](http://www.hotelacademia.hr/en/)

**Reservation:** Send e-mail to the address recepcija@hotelacademia.hr with the subject titled *Future of Research Infrastructures 2020*  
**Reservation deadline:** 24 February 2020  
**Average room rate (bed and breakfast in single-use room):** 82 €  
**Distance from the hotel Academia to the Conference venue:** 24 minutes walking distance  
[Map – from venue to Hotel Academia](#)

Please note that all individual expenses such as telephone, bar drinks, room minibar, laundry, etc. are not included in the room rate. Therefore, delegates are kindly asked to ensure such bills are settled before departure. All delegates are required to make reservations and payment for any extra nights of their stay in Zagreb.

If you require any additional information, please do not hesitate to contact the Organising team of Ministry of Science and Education ([RIeventsZG@mzo.hr](mailto:RIeventsZG@mzo.hr)).
4. Dinner

Participants of the Conference are cordially invited to a cocktail dinner on 18 March at the The Glyptothèque.

5. Other practical Information

**Emergency calls:** 112

**Time Zone:** GMT/UTC + 01:00 hour (March-October)

- GMT/UTC + 02:00 hour (October-March)

**Country Code:** In order to make a call to Croatia, the country code is +385.

**Currency:** The currency in Croatia is the Kuna (HRK or kn).

The average exchange rates are:

- 1 EUR ≈ 7,42 HRK
- 1 BGN ≈ 3,79 HRK
- 1 CZK ≈ 0,28 HRK
- 1 DKK ≈ 0,99 HRK
- 100 HUF ≈ 2,22 HRK
- 1 SEK ≈ 0,69 HRK
- 1 GBP ≈ 8,37 HRK
- 1 PLN ≈ 1,69 HRK
- 1 RON ≈ 1,56 HRK

Updated information can be found at the appropriate link of the Croatian National Bank: [https://www.hnb.hr/core-functions/monetary-policy/exchange-rate-list/exchange-rate-list](https://www.hnb.hr/core-functions/monetary-policy/exchange-rate-list/exchange-rate-list).

Money can be exchanged in banks and exchange bureaus. Ask your liaison officer or at the hotel reception to recommend a bank or bureau nearby. All major credit cards are accepted at almost every establishment that accepts payment by credit card. It is possible to withdraw money from the automated teller machines (ATMs) in Zagreb. It is important to check whether your home bank has authorized your card for international use if you plan to use a debit card.

**Power Supply:** 220V ± 10% electrical supply. Supply frequency is 50Hz. Plug socket in use is the two-pinned Type F, also known as "Schuko".

**Tap water:** Croatian tap water is safe to drink everywhere.
5.1. Public transport and Taxi Services to and from the Airport

Regarding public transport to and from Franjo Tuđman Airport, the following is available:

- Special buses, provided by Croatia Airlines, between the Main Bus Station in Zagreb City Centre and Franjo Tuđman Airport. Buses drive every 30 minutes from 6AM at cost of 30 HRK approximately 5 EUR for one-way ticet (payable in EUR). Information can be found on the following link: https://plesoprijevoz.hr/en/zagreb-croatia/

- Regular bus line, provided by ZET (Zagreb Electric Tram), between the Kvaternik Square in Zagreb City Centre and Franjo Tuđman Airport. Information can be found on the following link: http://www.zagreb-airport.hr/en/passengers/to-from-the-airport/by-zet-bus/431.

Information on taxi services to and from the airport can be found on following links:

- Cammeo Taxi: https://cammeo.hr/en,
- Eko Taxi: http://www.ekotaxi.hr/cities,
- Rent-a-Tesla: https://rent-a-tesla.hr/croatia-presidency/,
- Taxi Zagreb: https://www.taxi-zagreb.org/en,
- VG Transfers: http://www.vgtransferi.hr/.

Other taxi companies may also offer their services to passengers arriving at Zagreb Airport.

6. Contact information

Event coordinator - Ministry of Science and Education
E-mail: RleventsZG@mzo.hr
+385 1 4594-346
+385 91 7662-566

StR-ESFRI Support Team
E-mail: info@str-esfri.eu